

CURRICULUM VITAE

SHEILA C. CONFER

EDUCATION

Ventura College 1981-1983

PROFESSIONAL EXPERIENCE

Allan Aircraft Supply Company 1985-1990

Sales Representative; Expediter.

AlliedSignal PacAero 1990-1999

Senior Sales Manager; Acting Operations Leader; Manager, Military Support; Senior Sales Representative, Military; Sales Representative, General.

Claims Resource Management, Inc. 2003-Present

Claims Analyst. Investigation and adjustment of claims including general liability, bodily injury and property damage. Accounting Clerk.

PROFESSIONAL EDUCATION

The Supervisors Workshop – Dun & Bradstreet

How to Supervise People - Fred Pryor

How to Give Exceptional Customer Service - CareerTrack

Leadership & Supervisory Skills for Women – Rockhurst College

How to Communicate with Confidence, Clarity and Credibility – Rockhurst College

World Trade Export Regulations – AlliedSignal

Total Quality Management - AlliedSignal